



<https://eastman.com.ph/job/project-engineer/>

## Project Engineer

### Description

In charge of scheduling, preparation, pre-planning & resource forecasting for our engineering and other technical activities relating to the projects with close collaboration to the Section Head. He or she will provide technical support with customers, will develop service technical documentation, create and maintain service information in the company database.

### Qualifications

- Candidate must possess at least a Bachelor's Degree in Electrical Engineering, Mechanical Engineering or its equivalent work experience.
- Minimum of two (2) to three (3) years of working experienced as a Project Engineer or similar field.
- Remarkable skills in Project Management, Cost Management, Health and Safety Management within machinery equipment and supplies merchant industry is a plus.
- Highly adept in various Enterprise Resource Planning (ERP) and Microsoft Applications.
- Provide schedules on site visits such as Check-up, Troubleshooting, Repair, Testing & Commissioning and Preventive Maintenance.
- Timely preparation of the needed resources prior to the mobilization for site visit.
- Provide high-level technical support to customers
- Perform overall quality control of the work (budget, schedule, plans, personnel's performance) and report regularly on job order status.
- Interface with cross functional work teams such as Application Engineering, Sales, Marketing, Assembly and other teams that might involve during the process of completing the job orders.
- Timely and professionally handle service calls issues arising from service site visit
- Provide accurate, clear, complete and timely submission of required paperwork
- Communicate with customer to ensure satisfaction and implement necessary corrective action
- Productive in an environment of targets and deadlines; AND
- Handles accounting data and information with utmost confidentiality.

### Hiring organization

Eastman Industrial Supply Inc.

### Employment Type

Full-time

### Job Location

4977 Enrique St, Makati, 1235  
Metro Manila, Philippines

### Date posted

July 11, 2023