



<https://eastman.com.ph/job/forklift-operator/>

## Forklift Operator

### Description

Responsible to execute warehouse process unloading, receiving, put away and bin card update accurate and consistent.

### Qualifications

- Candidate must possess at least a Vocational Graduate in Automotive, Computer, and Electronics. With NC II in Operating Forklift or its equivalent work experience.
- Minimum of one (1) year of working experience as a Reach Truck Operator.
- Ensure safety compliance in warehouse and warehouse equipment operation.
- Receiving of items from the supplier.
- Ensure 100% accuracy of the items received versus packing list/ purchase order/ shipment entry.
- Perform daily checklist of warehouse equipment.
- Ensure proper stacking and labeling of items.
- Ensure the items is clean and properly in good condition.
- Reports immediately and problems encountered during operating the warehouse equipment.
- Perform other tasks that may be assigned by his/her immediate superior.

### Hiring organization

Eastman Industrial Supply Inc.

### Employment Type

Full-time

### Job Location

2182c Daystar Industrial Park,  
Pulong Santa Cruz, Santa Rosa,  
Laguna, Philippines

### Date posted

July 11, 2023